Attachment 2 --DDI Quarterly Deliverables Report Form

FY 2016: Economic Development and Marketing Services "Downtown" shall be the area defined as such in the Downtown Business Improvement District est. 2012

	FY 2016 – Q1	FY 2016 – Q2	FY 2016 – Q3	FY 2016 - Q4	FY 2016 Total Year to Date	GOAL
Number of property sales in Downtown						5
Number of new retail businesses						5
Number of Downtown businesses leaving						N/A
Number of new businesses locating in Downtown						20
Total Number of Downtown businesses						increase
Change in assessed valuation in Downtown		ANNUAL	ANNUAL	ANNUAL	\$ # increase	2% increase
Change in number of employees in Downtown		ANNUAL	ANNUAL	ANNUAL	TOTAL: # increase	250
Change in number of residential units in Downtown						25
Change in number of residents living in Downtown						40
Number of building permits (public and private construction) issued in FY 2016 for Downtown.						50
Amount of building permits (public and private construction) issued in FY 2016 for Downtown.	Private: \$ Public: \$ TOTAL: \$	Positive growth in investment in Downtown				
Multi-Tenant Office Space square footage	SF	SF	SF	SF	SF	Positive growth in leasable space (SF)
Commercial occupancy in Downtown	%	%	%	%	0/0	Target Occupancy Rates of 85% +
Number of clients served by DDI						100
Social Media "followers" (Facebook & Twitter)	TOTAL: #increase	TOTAL: # increase	TOTAL: #increase	TOTAL: #increase	TOTAL: annual increase	2,000